



Corporation of the Town of Penetanguishene

10 Robert St West, P.O. Box 5009, Penetanguishene, ON, L9M 2G2

Phone: 705-549-7453 Fax: 705-549-3743 Email: [tourism@penetanguishene.ca](mailto:tourism@penetanguishene.ca)

**SPECIAL EVENT VOLUNTEER APPLICATION FORM** *\*\*Please print neatly\*\**

Name: \_\_\_\_\_ Age: \_\_\_\_\_  Male  Female

Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Home  Cell  Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Home  Cell  Phone: \_\_\_\_\_

Medical/Special Information: \_\_\_\_\_

Past volunteer experience or valuable skills: \_\_\_\_\_

**2018 WINTERAMA VOLUNTEER DUTIES AVAILABLE:**

DATE	# of Positions	TIME	LOCATION	DUTIES	YES Available
Friday, February 16 <sup>th</sup>	2	5:30pm – 8:00pm	Discovery Harbour	Mascot Millie & Willie	<input type="checkbox"/>
Friday, February 16 <sup>th</sup>	10	5:30pm – 9:30pm	Discovery Harbour	Parking Control	<input type="checkbox"/>
Friday, February 16 <sup>th</sup>	2	5:30pm – 9:30pm	Discovery Harbour	Handing Out Flyers	<input type="checkbox"/>
Saturday, February 17 <sup>th</sup>	4	10:00am – 2:00pm	Parade/Town Dock	Mascot Millie & Willie	<input type="checkbox"/>
Saturday, February 17 <sup>th</sup>	2	10:30am – 4:15pm	Town Dock	Horse & Wagon Rides	<input type="checkbox"/>
Saturday, February 17 <sup>th</sup>	8	10:00am – 5:00pm	Town Dock	Parking/Pedestrian Control	<input type="checkbox"/>
Saturday, February 17 <sup>th</sup>	10	12:30pm – 5:00pm	Town Dock	Demolition Derby Crowd Control	<input type="checkbox"/>
Sunday, February 18 <sup>th</sup>	3	12:00pm – 3:00pm	Arena	Mascot Millie & Willie	<input type="checkbox"/>
Sunday, February 18 <sup>th</sup>	4	10:30am – 4:00pm	Arena	Kids Zone Assistant	<input type="checkbox"/>

**VOLUNTEER POLICIES & PROCEDURES AGREEMENT**

- Our events rely heavily on dedicated volunteers who are willing to commit to be in attendance for the duration of the agreed upon scheduled time and carry out assigned tasks to the best of their ability.
- **Volunteers are Ambassadors for the Town and must be a minimum (14) years of age and must be able to work independently and be comfortable around loud noise and large crowds. Dependable, professional, polite, positive, enthusiastic attitude and genuine interest in helping others are important and are the prerequisites for the position.**
- A volunteer meeting may be scheduled prior to the event date and attendance is important and appreciated.
- Positions may require you to stand for long periods. Please be prepared for outdoor weather conditions and dress accordingly (Rain gear, warm attire, comfortable shoes/boots, hats, gloves, water bottle, chair, food/snacks, etc.)
- A uniform shirt/hat/safety vest/lanyard may be provided and volunteers must agree to wear any gear that is provided.
- If I am unable to attend my scheduled volunteer time due to unforeseen circumstances or I am unable to fulfill my volunteer responsibilities, I agree to notify the Recreation & Events Coordinator immediately CELL: 705-529-5465
- I understand that my volunteer duties can be revoked at any time by Town staff if I do not follow procedures

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_