



THE CORPORATION OF THE
TOWN OF PENETANGUISHENE

ADOPT

A

ROAD

LITTER
PICK UP
PROGRAM

AGREEMENT

THE CORPORATION OF THE
TOWN OF PENETANGUISHENE

ROAD DEPARTMENT

ADOPT-A-ROAD PROGRAM

AGREEMENT

The Corporation of the Town of Penetanguishene ADOPT-A-ROAD PROGRAM has been established as a public service program for volunteers (hereon referred to as "participants") to enhance the local litter collection activities by picking litter along Town roads. It is a way for environmentally conscious groups and individuals to contribute to a cleaner and more beautiful Town road system.

THIS SECTION TO BE COMPLETED BY TOWN STAFF

The Corporation of the Town of Penetanguishene, Public Works Department recognizes the group/individual named below as responsible for the adoption of Town Road _____

From _____ to _____
_____ a distance of _____ kilometres.

The group/individual named below volunteers to pick up litter a minimum of once a year along its adopted section of roadway beginning _____ of 20_____, ensuring that litter pick ups do not occur on the following dates: November 1 to April 30 of any year inclusively, Victoria Day Long Weekend, July 1 (Canada Day), August Civic Holiday, Labour Day Long Weekend, Thanksgiving Long Weekend.

Jody Haourt
Town Representative
Public Works Supervisor
(705) 549-7992

Signature

Date

THIS SECTION TO BE COMPLETED BY THE AUTHORIZED GROUP REPRESENTATIVE

Under the ADOPT-A-ROAD PROGRAM _____ agree
(Name of group or individual) to adopt a section of road and keep it clean.

Only persons who have signed the attached form are allowed to participate in this program.

Authorized Group Representative (print name)

Signature

Address

Date

City

Postal Code

Home Telephone No.

Business Telephone No.

Is this an Agreement Renewal: Yes _____ No _____

The following persons will participate in one or more litter pick-ups. As indicated by their signatures on this agreement, the individual participants are aware of the potentially hazardous nature of the work which is to be performed and agree to follow the TERMS AND CONDITIONS of the Town ADOPT-A-ROAD PROGRAM and agree not to hold the Corporation of the Town of Penetanguishene responsible for any injuries or any damages that they may cause or suffer as a result of participation in the program and agree that signs bearing the individual group name shall be installed solely at the discretion of the Town. Youths (18 years of age and under) involved in the program must have signed permission from a parent or guardian (19 years of age or older).

Name (print)	Signature	Date
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Name (print)	Signature	Date

(Attach a second (or more) sheets for additional participant names and signatures to the end of this Agreement.)

LITTER CONTROL COMPONENT

TERMS AND CONDITONS

PURPOSE

The Corporation of the Town of Penetanguishene ADOPT-A-ROAD PROGRAM has been established as a public service program for participants to enhance the local litter collection activities by picking up litter along certain Town roads. It is a way for environmentally conscious citizens to make a personal contribution to a cleaner environment. Under the program, groups or individuals agree to adopt a section of road and keep it clean. In addition to a cleaner environment, the group(s) is (are) recognized by a sign erected by the Town acknowledging their efforts, as requested.

PARTICIPATION IN ADOPT-A-ROAD PROGRAM

Road safety is of primary importance in all Town decisions related to the ADOPT-A-ROAD PROGRAM.

Only groups and individuals determined by the Town to be responsible and to exhibit, in good faith, the desire and the ability to achieve ADOPT-A-ROAD PROGRAM objectives within the parameters of these TERMS AND CONDITIONS will be allowed to adopt a section of road. The Town may refuse to grant a request to adopt a section, if in its opinion, granting the request would jeopardize the program, be counter-productive to its purpose, create a public safety hazard, or be in conflict with government or Town policies.

Participants are not considered as Officers, Employees or Agents of the Town. Any injuries, claims, liabilities, suits, or costs arising from the participant's activities relating to this agreement, shall be the sole responsibility of the participants. Participants shall indemnify the Town and agree to abide by the Town's guidelines and to not hold the Town responsible for any injuries or damages that they may cause or suffer as a result of participation in the ADOPT-A-ROAD PROGRAM.

Participants are encouraged to recycle materials collected from the adopted section of road whenever and wherever possible.

AGREEMENT

Groups wishing to participate in the ADOPT-A-ROAD PROGRAM must complete and submit the attached AGREEMENT to the Corporation of the Town of Penetanguishene, Public Works Department, 22 Centennial Drive, Penetanguishene, Ontario, L9M 1G8.

PARTICIPANTS' RESPONSIBILITIES

Persons participating in the ADOPT-A-ROAD PROGRAM must:

- Appoint or select an Authorized Group Representative to act on behalf of the group.
- Ensure that the Authorized Group Representative views the training video provided by the Town and, in turn, supply safety training to the participants. All participants must receive and be familiar with the contents of the Town safety brochure "Safety Guidelines for Volunteers" before participating in the clean-up of the adopted section of road.
- Obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Town.
- Make arrangements for off road parking or shuttle bus-type of travel to the work site.
- Park all vehicles, at the work site, as far away as possible from the travelled portion of the road.
- Ensure provision of all transportation, supervision, safety equipment and medical first aid service.
- Pick up litter a minimum of once a year to maintain a clean road.
- Sort litter into four (4) different categories: glass, plastic, metal and "other" refuse to facilitate disposal procedures.
- Give the Public Works Department five (5) days notice prior to beginning a litter pick up.
- Wear a Town provided safety vest at all times and any additional appropriate safety apparel during the pick up.
- Collect litter only from the sections of the adopted road.
- Not pick up litter on the road surface, paved or gravel shoulders, medians, bridges or around other structures or locations that may in their opinion pose a danger.
- Wear clothing that will not impair vision or movement during the pick up.

- Not wear attire that might divert the attention of motorists during the clean up activities.
- Ensure that no individual under the age of ten (10) is present at the work site.
- Provide supervision by one (1) adult (19 years of age or older) for every five (5) or less participants between the ages of 10-18. The Town reserves the right to limit the number of participants on an adopted section of road.
- Ensure no participant possesses or consumes illegal drugs or alcohol beverages immediately before or during clean up activities.
- Suspend litter pick up when weather conditions become inclement (i.e. fog, rain, drizzle, high wind, electrical storms, etc.).
- Ensure that no pets are present at the clean-up site.
- Work only during daylight hours (1 hour after sunrise and 1 hour before sunset).
- Display "Road Work" signs and designate presence of vehicles by deploying traffic cones during litter pick-up as specified in "Manual of Uniform Traffic Devices, Section 5" (field manual available).
- Flag closed containers, heavy objects, or suspected hazardous materials for pick-up and disposal by Town staff.
- Surrender items of value (wallets, purses, cameras, etc) found on Town property to the nearest police station.
- Ensure that no signs, posters, or other display material are brought to the adopted section during or between clean-ups.
- Place filled trash bags at the designated pick-up site(s) as pre-arranged by the Town Representative and the Authorized Group Representative.
- Notify the district office immediately after each clean-up to have litter bags removed by Town staff.
- Ensure that litter pick-ups do not occur on the dates noted in the AGREEMENT.
- Return all inventory to the issuing Town garage at the completion of each scheduled clean up session. Failure to do so will result in the group or individual being billed for the replacement value of the items.

TOWN RESPONSIBILITIES

The Town will:

- Select the specific section of Town road to be adopted.
- Provide safety vest, "Road Work" signs, transparent trash bags, safety information and training, flags and traffic cones.
- Erect sign(s) with the group's name displayed at the beginning of each adopted section of road unless, in the opinion of the Town, erecting the signs would jeopardize the program, be counter-productive to its purpose, create a hazard to the safety of the public, or be in conflict with government or Town policies.
- Remove and dispose of filled trash bags.

Remove litter from the adopted road section under unusual circumstances (i.e. to remove large, heavy, or hazardous items) that have been flagged.
- Monitor to ensure the objectives of the program are being met.
- Approve the name, titles, or words placed on ADOPT-A-ROAD signs.

MODIFICATION/RENEWAL/DETERMINATION OF THE AGREEMENT OR PROGRAM

The ADOPT-A-ROAD agreement or program may be modified in scope or altered in any manner at the discretion of the Town.

Participants/Groups will have the option of renewing their agreement, subject to the approval of the Town and continuation of the program. Updated participant information is required at the time of the renewal.

The Town may terminate the agreement and/or remove the ADOPT-A-ROAD signs bearing the participant's name if it is found that:

- i) the group is not meeting the terms and conditions of the agreement;
- ii) one or more participants of a group is not acting in a responsible manner;
- iii) the participants are acting contrary to the guidelines of the program;
- iv) the adoption is proving to be counter-productive to the program's objective;
- v) undesirable effects such as increased litter, vandalism, or sign theft are resulting from the adoption; and/or
- vi) the participants have engaged in irresponsible conduct at the adopted section.