



**Schedule B**  
**Responsible Person Consent Form**  
**Short-Term Rental Accommodation (STR) Licence Application**  
**By-law 2022-\_\_**

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As required by the *Short-Term Rental Accommodation Licensing By-law 2022-*, Section 5.4, the owner of Short-term rental accommodation premises shall ensure that there is a responsible person available respond to a complaint or contravention within **30 minutes** to attend the Short-term Rental Accommodation premises at all times within a period of no greater than **60 minutes** from the time of contact by way of telephone or e-mail.

The by-law defines a “Responsible person” *as the person assigned by the owner or operator of Short-term rental accommodation premises to ensure the premises are operated in accordance with the provisions of this by-law, the licence and the relevant provisions of the Fire Code;*

**Responsible Person Consent**

I \_\_\_\_\_ CERTIFY AND ACKNOWLEDGE THAT:  
(Print Name)

I have been appointed by the owner as a “Responsible Person” in accordance with the licensing requirements to operate a Short-term Rental Accommodation at \_\_\_\_\_, Town of Penetanguishene, Ontario. I understand and consent that my name, phone number and e-mail address will be published on the Town of Penetanguishene website and available to the general public. I further confirm that when contacted by telephone or e-mail by a member of the public, Town of Penetanguishene, enforcement officer/agency or the Ontario Provincial Police, I will be available to attend the Short-term Rental Accommodation within one (1) hour of being contacted to ensure its operation is in compliance with the licence and applicable municipal and provincial law.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature