



**The Corporation of The Town of Penetanguishene
Committee of the Whole**

COMMITTEE: Transportation and Environmental Services

COMMITTEE CHAIR: Councillor Suzanne Marchand

SUBJECT: Minimum Maintenance Standards for Municipal Roads
Policy Update

REPORT: RDS-2024-10

REPORT HIGHLIGHTS

- The purpose of this report is to outline and summarize the proposed changes to the current Maintenance Standards for Municipal Roads (MSMR) policy that have been identified by Public Works staff. The proposed changes reflect the current winter maintenance practices within the Roads Division.
- The Minimum Maintenance Standards for Municipal Highways is an Ontario Regulation that sets out the standards of repair for highways under municipal jurisdiction. An amendment was made to O.Reg 239/02 on May 3, 2018. The amendment to the Minimum Maintenance Standards Regulation was made through the adoption of O.Reg 366/18 under the Municipal Act.
- The following revisions/additions to the MSMR were identified by Public Works Department staff during their regular review of the policy:
 - 1) The Treatment of Icy Roadways response time change for road classifications 3, 4, and 5.
- It is the recommendation of staff that the revised Maintenance Standards for Municipal Roads Policy be approved.

RECOMMENDATION

THAT the revised Maintenance Standards for Municipal Roads Policy be approved as presented.

BACKGROUND

The purpose of this report is to outline and summarize the proposed changes to the current Maintenance Standards for Municipal Roads (MSMR) policy that have been identified by Public Works staff. The proposed changes reflect the current winter maintenance practices within the Roads Division.

The Maintenance Standards for Municipal Highways is an Ontario Regulation that sets out the standards of repair for highways under municipal jurisdiction. An amendment was made to O.Reg 239/02 on May 3, 2018. The amendment to the Maintenance Standards Regulation was made through the adoption of O.Reg 366/18 under the Municipal Act.

The last MSMR policy update was completed by Public Works staff in 2023.

A copy of the revised policy has been attached to this report (Attachment No. 1).



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ANALYSIS

The following revision to the MSMR was identified by Public Works Department staff during their regular review of the policy:

- 1) The Treatment of Icy Roadways response time has been changed. The table below shows the previous response time to the new response time.

Road Classification	Previous Response Time	New Response Time
Class 3	16 hours	8 hours
Class 4	24 hours	12 hours
Class 5	24 hours	16 hours

- 2) The references to the various minimum maintenance standard regulations (O.Reg 239/02 and O.Reg 366/18) were updated and corrected within the policy.

The revisions to the policy, noted above, are not material and will not have an impact on the current level of service provided by the municipality.

It is the recommendation of staff that the revised Maintenance Standards for Municipal Roads Policy be approved.

FINANCIAL IMPLICATIONS

There are no financial implications in approving the Maintenance Standards Policy. This document is an outline of maintenance standards and does not represent a financial commitment.

RISK MANAGEMENT

The recent amendments to the Minimum Maintenance Standards Regulation have improved the ability of Municipalities across Ontario to defend themselves against legal claims.

COMMUNICATION & MARKETING

The approved update to the Maintenance Standards will replace the existing document found on the Town's Webpage.

RELEVANT BACKGROUND REPORT(S)

Committee of the Whole Meeting – May 10, 2023

Minimum Maintenance Standards for Municipal Roads Policy Update
RDS-2023-08

[COW- Minimum Maintenance Standards Update 2023](#)

[Att 1 Road Maintenance Standards Policy 2023 update jh](#)



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COMMUNITY STRATEGIC PLAN

THEME 6 - Corporate Initiatives.

Objective 1: Implement Corporate action plans.

3. Continue to implement and operationalize the service excellence strategy (internal and external).

Prepared by: Carmen Gignac, Public Works Administration Support in conjunction with Tyler Haourt, Road Supervisor
Reviewed by: Bryan Murray P.Eng, Director of Public Works
Carrie Robillard, CPA, CGA, Director of Finance/Treasurer
Approved by: Jeff Lees, CPA, CGA, Chief Administrative Officer
COW Meeting Date: June 12, 2024
Council Meeting Date: July 10, 2024

ATTACHMENT:

Attachment No. 1 – Updated Maintenance Standard Policy

Electronic File Location: Q:\SERVER\Public Works\A09 Policies\Minimum Maintenance Policy\2024 Amendments\RDS-2024-10 - Minimum Maintenance Standards Update 2024 rev bjm.docx