



INFORMATION OFFICER

2026 MUNICIPAL & SCHOOL BOARD ELECTION

Two (2) Positions available on Election Day

Monday October 26, 2026 from 9:00 am to 9:00 pm

Training will take place in late September/early October for approximately 1 hour

Compensation for the shift including the training session will be \$300.00

Duties and Responsibilities

- Greet and assist electors who are coming into the voting location to vote
- Confirm voters have acceptable identification to present to the Revision/Ballot Officer
- Direct voters to the Revision or Ballot Officer
- Assist the voting location team with tasks as needed, including setting up, opening and closing the voting location

Skills Required

- Excellent customer service skills
- Problem-solver
- Highly organized
- Team player