



TOWN OF PENETANGUISHENE

REQUEST FOR PROPOSAL

REF # 2018 – 01

**GEOTECHNICAL ENGINEERING SERVICES
AND QUALITY ASSURANCE TESTING
THREE (3) YEAR TERM**

ADDENDUM NO. 1

This addendum has been issued by the Town of Penetanguishene Public Works Department to clarify specific items of the request for proposal (RFP) document.

The following sections are being clarified within the RFP document:

(Section 5.1, Item 9. –AODA Training Requirements)

(APPENDIX 1 – SCHEDULE OF FEES, Page 25, Clarifications are provided in **Red Font**)

DELIVERY OF SUBMISSIONS

DATE: Wednesday January 17th, 2018

3.2 DELIVERY AND OPENING OF SUBMISSIONS

Sealed Submissions labelled with the template provided must be received by the Town of Penetanguishene, Corporate Services Office, 10 Robert Street West, Penetanguishene, Ontario PO Box 5009 L9M 2G2 on or before

CLOSING DATE AND TIME
11:00 a.m. EST Wednesday January 17th, 2018

3.18 SCHEDULE FOR RESPONDENT SELECTION

Proposal Closing	January 17 th , 2018
Notification of Selection	March 15 th , 2018

Section 5.1, Item 9. – Accessibility training as required by AODA of all employees, agents, volunteers and subcontractors hired by us in completion of our work has been completed.

Please indicate YES/NO: _____ If YES, attach a copy of certificates. If NO, the Vendor Form provided by the Town should be completed prior to commencing the work.

If the awarded vendor has not completed AODA required training, the Town will issue a training document to the awarded vendor which meets the intent of the standard. If the vendor has completed AODA training, then certificates can be provided. In other words, the Town will assist the awarded vendor to achieve compliance with the AODA Standards if the vendor has not previously completed training.

APPENDIX 1 SCHEDULE OF FEES
Summarized Consulting Services as follows:

<u>Evaluation Criteria</u>					
Company and Project Team Fees	Hourly Rate		Weighted Scoring		Total
1. Project Manager		X	5	=	
2. Senior Engineer		X	10	=	
3. Senior Technician/ Junior Engineer		X	17	=	
4. Junior Technician		X	20	=	
5. Administrative Assistant		X	5	=	
Laboratory Services	Unit Rate				
1. Standard Proctor Test		X	10	=	
2. Sieve Analysis (Granular)		X	5	=	
3. Sieve & Hydrometer (fine graded soils)		X	1	=	
4. Concrete Compressive Strength Testing (CCIL Certified Lab) Concrete testing for the sidewalk, curb and gutter installation will include slump and air entrainment testing for each load delivered for acceptance. The sampling of concrete for compressive strength testing will be in accordance with the CSA standards for concrete testing. Each bidder may clarify the number of sets and cylinders to accompany their bid.		X	5	=	
5. Asphalt Marshall Mix Compliance		X	10	=	
6. Extraction and Gradation		X	2	=	
7. Emulsified Asphalt Verification The selected contractor must verify conformance with all applicable OPSS. This will include Laboratory testing that is identified within the applicable OPSS.		X	1	=	
8. Review of Hot Mix Design		X	3	=	

Town of Penetanguishene
 Public Works Department
 Tel: (705) 549-7992
 Fax: (705) 549-4263

Geotechnical Engineering Services
 and Quality Assurance Testing

Miscellaneous Expenses	Unit Rate				
1. Mileage (please identify office location for dispatching) Please indicate the per kilometer unit rate for Mileage. An example would be 0.50 cents per kilometer. Therefore the Unit Rate would be 0.50.		X	3	=	
2. Minimum Lead Time for Response (hours) Please indicate the required lead time, in hours, to have a representative dispatched to the project location. For example, if 48 hours' notice is required to have a technician on site, please indicate 48 hours as the Unit Rate.		X	3	=	
Submission Total			100		

Company: _____

Reviewed By: _____

Date: _____

Please acknowledge receipt of this addendum by fax transmission (705-549-4263) or email to the attention of the undersigned.

Jeff Hamelin, C. Tech.
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 Town of Penetanguishene
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